

WEST WILTSHIRE DISTRICT COUNCIL

MINUTES

Minutes of: **TROWBRIDGE AREA SEMINAR
(INAUGURAL MEETING)**

Held on: **MONDAY 14 JUNE 2004**

Held at: **THE COUNCIL CHAMBER, COUNCIL OFFICES,
BRADLEY ROAD, TROWBRIDGE**

Present:

Councillors: Brice, Bryant, Carbin, Clark, Hawker, Knight (Vice-Chair),
Osborn, Oldrieve (Chair) and Phillips

Also in attendance: Councillor Hawker

Officers: Community Development Officer (JN) and Community
Development Officer (temporary)

PRESENTATION

TERMS OF REFERENCE & WORKING IN THE AREA SEMINAR

The Community Development Officer gave a presentation on the Area Seminar's terms of reference as approved by Council on 12 May 2004 and explained the following:

- **Community Leadership role**
- **How Members will operate as an Area Seminar group on outside bodies**
- **Communication between meetings and reporting back**
- **Agenda setting**

1 APOLOGIES

Apologies for absence were received from Councillors Blakemore, Burnan and Conley.

2 ELECTION OF CHAIRMAN

Councillor Oldrieve was proposed and seconded and there being no other nominations, it was

RESOLVED: **That Councillor Oldrieve be elected Chairman of the
Trowbridge Area Seminar for 2004/05.**

3 APPOINTMENT OF VICE-CHAIRMAN

Councillor Knight was proposed and seconded and there being no other nominations, it was

RESOLVED: That Councillor Knight be appointed Vice-Chairman of the Trowbridge Area Seminar for 2004/05.

4 DECLARATIONS OF INTEREST

No declarations of interest were received.

5 ANNOUNCEMENTS FROM THE CHAIRMAN

No announcements were made.

6 ISSUES RAISED BY TOWN, PARISH AND COUNTY COUNCIL REPRESENTATIVES

No items were raised.

7 REPRESENTATIVES ON OUTSIDE BODIES

Community Area Partnership

Councillor Osborn requested feedback from Councillor Knight on the Community Area Partnership.

8 FUTURE MEETINGS

The Community Development Officer informed the Seminar that Members would be able to add items to the agenda for future meetings.

Councillor Phillips suggested an item whereby reports could be requested from other tiers of local government and Councillor Brice referred to the twin bin recycling system as a future agenda item.

Members also agreed to consider how the Area Seminar fitted in with the work undertaken by Trowbridge Future.

(7.05pm – 7.45pm)

DATE OF NEXT MEETING

The next meeting of the Area Seminar was scheduled for Thursday 20 January 2005 at the Council Offices, Bradley Road, Trowbridge commencing at 7.00pm

The next Parish Forum was scheduled for Wednesday 20 October 2004 at the Council Offices, Bradley Road, Trowbridge commencing at 7.00pm.