

THESE MINUTES WILL BE PRESENTED TO THE NEXT TROWBRIDGE AREA SEMINAR ON 27 FEBRUARY 2008 FOR APPROVAL AS A CORRECT RECORD

WEST WILTSHIRE DISTRICT COUNCIL

MINUTES

Minutes of the:	TROWBRIDGE AREA SEMINAR
Held on:	17 September 2007
Held in:	The Atrium, West Wiltshire District Council, Trowbridge, Wiltshire
Present:	
West Wiltshire District Council Representatives:	Cllrs J Osborn* (Chairman), Blakemore, Carbin, Fuller and Hedley
County Council Representatives	District Councillors as * above.
Trowbridge Town Council Representative	
Parish Council Representatives	Cllr Keith Brendish - Wingfield Cllr Peter Westbrook - West Ashton Cllr Kath Noble - Southwick
Parish Liaison Group Representative	Cllr Gaynor Polglase
Community Area Partnership Representative	
Officers:	Jacky Nicholas – Community Development Officer Karen Hart – Member Support Officer

13. ELECTION OF CHAIRMAN

The Seminar was asked for nominations for the position of Chairman of Trowbridge Area Seminar.

Councillor Jeff Osborn was proposed by Cllr Carbin and seconded by Cllr Hedley.

There being no other nominations and on being put to the vote it was: -

RESOLVED: That Councillor Jeff Osborn be elected as Chairman of Trowbridge Seminar for 2007/08

14. APPOINTMENT OF VICE CHAIRMAN

The Chairman called for nominations for the position of Vice Chairman of Trowbridge Area Seminar.

Councillor Peter Fuller was proposed by Cllr Carbin and seconded by Cllr Blakemore.

There being no other nominations and on being put to the vote it was: -

RESOLVED: That Councillor Peter Fuller be appointed as Vice Chairman of Trowbridge Area Seminar for 2007/08.

15. APOLOGIES

Apologies for absence were received from Cllrs H Osborn, Seager and Sexstone

16. DECLARATIONS OF INTEREST

Councillors Fuller & Osborn declared a personal interest in Agenda Item 9 for the theme group 'Housing and Built Environment'.

17. ANNOUNCEMENTS FROM THE CHAIRMAN

There were no announcements

18. MINUTES

The minutes of the meeting held on 12 February 2007 were approved as a correct record and signed by the Chairman.

19. COMMUNITY DEVELOPMENT OFFICERS UPDATE

Jacky Nicholas reported that it has been necessary to re-arrange this year's Annual Parish Forum that was due to be held on 10th October.

Wiltshire County Council has organised a series of Meet and Greet Evenings for Parish and Town councils regarding the transition arrangements for Local Government Re-organisation and has arranged the West Wiltshire event for the evening of October 18th.

To this end it has been decided to run the West Wiltshire meeting on the 18th October as a joint event with an agenda that is agreed jointly by both the County Council and WWDC.

Jacky also reported that the Neighbourhood Policing Team Tasking Group is working well and an up to date list will be circulated to the Trowbridge Area Seminar.

20. REPRESENTATIVES ON OUTSIDE BODIES

The appointments to outside bodies were noted. It was also noted that the Historic Buildings Joint Committee is no longer in existence.

Transforming Trowbridge

Cllr Jeff Osborn reported that Adam Nardell is the contact for the project, however updates can be found on the West Wiltshire website – www.westwiltshire.gov.uk.

The Waterside project is making good progress and we should start to see some action before Christmas. Plans for the Wincanton Site are also progressing. The old Ushers' Bottling Plant site in Trowbridge - opposite the old Brewery which itself is going to become apartments is rumoured to be having either Sainsbury or Waitrose to be built upon it. There still remains a problem with the old Tesco site. The District is trying to engage with the owner/developer on this project.

Trowbridge Community Area Futures

Cllr Graham Hedley reported that John Parker will be leaving and a replacement project Officer is to be recruited. There is a meeting to be held on 22nd October.

21. UPDATES FROM THEME GROUP REPRESENTATIVES

Transport Access & Traffic

Cllrs Jeff Osborn and Graham Hedley reported that the train service still had not improved, however there will be money spent on the train station.

Housing and Built Environment

Cllr Peter Fuller reported that the PFI bid is slowly getting permission to build houses. Sites on Timbrell Road have been approved and plans for Broad Street need to be re-submitted.

It is the aim of WWDC to deliver 400 houses. Developers will be providing 200 and WWDC have almost met the remainder of the quota.

PFI housing is on the agenda for Octobers Cabinet Meeting.

Health and Social Care

Cllr Jeff Osborn reported that a Primary Care Centre is to be established so that diagnostics and scans etc can be done locally.

The Friends of Trowbridge Hospital are negotiating with the Primary Care Trust (PCT) as to what will be going into the Primary Care Centre, and they are pushing for some maternity care.

The next Theme Group meeting is on 20th October.

Crime and Community Safety

Cllr Gaynor Polglase reported that there is talk about using a 'Mosquito Device' to deter young people from loitering in problem areas in Longfield where there has been a lot of graffiti etc. The device emits a noise that can only be heard by youths of a certain age range.

The Child Safety Scheme in the Shires has been extended. Wristbands are given to children, and if they should go astray they know to find a shop that is labelled with a corresponding label in the window so they can be reunited with their parents.

Environment inc. countryside and land based issues

There is concern with the village mini bring sites that they need better management. There is also demand for the village bring sites to take plastic bottles and tins. Cardboard is also an issue.

There is concern over the Canal Road Recycling site. It is a victim of its own success and there are traffic issues with cars queuing to enter the site and causing hold-ups on the road. Drivers become impatient and are overtaking the queues thus creating a road hazard.

22. SMALL GRANTS AWARDED

Jacky Nicholas reported that a total of £1800 is allocated every financial year and so far £1150 had been paid out for 9 small grants. She added that not many applications had been received from Parishes. She added that the WWDC would be particularly inclined to support grants that have been funded by parishes.

23. MATTERS ARISING FROM TROWBRIDGE COMMUNITY AREAS FUTURES MEETING

No representative was present to give a report

24. OTHER MATTERS ARISING

Southwick Allotments

It was suggested that John Follows could update on the status of the Southwick Allotments. There is a very long waiting list and we need to look at new ways of providing allotments for people as demand was increasing. One suggestion from

Cllr Hedley was that people can rent out their garden space, where they may not have the time or be physically able to maintain a garden to people who are in need of allotment space.

Resolved:

That John Follows report back on ways that the increased demand for allotments can be met.

That a scheme for renting out household garden space for allotments could be investigated.

Adcroft Report

Jacky Nicholas reported that Community First are working with Adcroft at the moment to progress the report. In six months time other areas will be given an opportunity to carry out the same exercise.

25. ITEMS WHICH REQUIRE REFERRAL TO CABINET

There were no items to be referred to Cabinet

26. MATTERS FOR FUTURE AGENDAS

An update on the proposed toilets in Trowbridge
Southwick Allotments – update from John Follows
Update on the situation with Bowyers – Invite Adam Nardell
DPPO – Alcohol exclusion zone – update from Richard Rogers
Waste Update – particularly mini Bring Sites & Canal Road – Kevin Gibbs

(7.00pm – 8.20pm)

These minutes were prepared by Karen Hart, Member Support Officer
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